

Handout 7-3: Checklist for Pre-disaster Recovery Planning

Assessment

- ☐ Identify hazards; assess risks and vulnerabilities.
- ☐ Identify limitations in recovery capacity and means to supplement this capacity.
- ☐ Identify areas of potential financial challenges.

Communication and Outreach

- ☐ Identify strategies to use in the development of the pre-disaster recovery planning process.
- ☐ Develop outreach and communications strategies for use during post-disaster recovery.
- ☐ Ensure community participation of underserved and disadvantaged populations including the use of alternative communications formats and multiple languages.
- ☐ Ensure effective communications for all participants, including individuals with disabilities and individuals with limited English proficiency.

Stakeholders

- ☐ Identify sectors of the community to participate in pre-disaster and post-disaster recovery planning and coordination.

Partnerships

- ☐ Develop pre-disaster partnerships that ensure engagement of all potential resources and issues.
- ☐ Encourage full engagement of the public and recovery stakeholders.
- ☐ Organize connections and interface with the local government.

Guiding Principles and Recovery Priorities

- ☐ Determine principles to guide recovery decision-making.
- ☐ Explore how priorities are determined following a disaster.
- ☐ Incorporate sustainability into overall planning guidance.

Organizational Framework

- ☐ Establish clear leadership, coordination, and decision-making structures throughout all levels of government.

Concept of Operations

- ☐ Establish the operational framework that is followed immediately after a disaster occurs.

- ☐ Establish maintenance procedures for updating pre-disaster and post-disaster recovery plans.

Process for Post-disaster Recovery Planning

- ☐ Clearly articulate the connectivity between mitigation, comprehensive and regional sustainability planning, and other policy positions.
- ☐ Identify how the community will work together after a disaster to develop their plan for recovery.
- ☐ Use an all-hazard approach to recovery planning and preparedness.
- ☐ Identify priority recovery and redevelopment activities.
- ☐ Organize decisions using a planning system that:
 - ✓ Evaluates the likely conditions and needs after a disaster.
 - ✓ Sets recovery goals and objectives.
 - ✓ Measures progress against those goals and objectives.

Exercise

- ☐ Test pre-disaster planning, preparation, and staff capabilities by implementing recovery exercises.
- ☐ Evaluate performance and revise pre-disaster recovery plans accordingly.

Planning Considerations

- ☐ Identify specific planning considerations that must be considered in the development of a recovery plan, including but not limited to, place-based mitigation issues such as:
 - ✓ Wild/rural/urban interfaces.
 - ✓ Floodplain management.
 - ✓ Coastal zones.
 - ✓ Seismic areas.
 - ✓ Historic and cultural properties, districts, landscapes, and traditional cultural properties.